



J. Scott Day, Commissioner
Steve Dechant, Commissioner
Ken Selzer, Commissioner
Heather Young, Commissioner
Sarah L. Shipman, Chair

Kansas State Employees Health Care Commission

Sam Brownback, Governor

Kansas State Employees Health Care Commission
December 12, 2017, 1:30 p.m.
KPERS Boardroom, 611 S. Kansas Avenue, Topeka, Kansas

CALL TO ORDER

The Kansas State Employees Health Care Commission (HCC) meeting was called to order on December 12, 2017, at 1:30 p.m. in the KPERS Boardroom, 611 S. Kansas Avenue, Topeka, Kansas. The following persons were present: Commissioners Sarah L. Shipman (Chair), J. Scott Day, Steve Dechant, Heather Young and Ken Selzer. John Yearry, Chief Counsel of the Department of Administration, and Mike Michael from the Division of Health Care Finance (HCF) within the Kansas Department of Health and Environment (KDHE), were also in attendance.

ACTION ITEMS

1. Approval of Minutes

Chair Shipman asked for approval of the minutes of the August 28, 2017, meeting.

It was moved by Commissioner Dechant and seconded by Commissioner Young to approve the minutes of the August 28, 2017, meeting. Motion passed 4-0.

2. Approval of EAC Members

The Employee Advisory Committee (EAC) is composed of 21 members. Eighteen of the members are active employees and three are state retirees participating through Direct Bill. Each member serves a three-year term. Seven active members' terms will expire December 31, 2017. There are four active employees leaving the EAC committee and three additional vacancies due to retiree members who have either retired from the committee or are no longer participating in the health plan. As the health plan receives the Direct Bill applications, those candidates will be presented at a future HCC meeting for consideration. Staff thanked Marjorie Knoll, Patty Delmott, Tyler Smith and Justin Powell for their service on the EAC.

RECOMMENDATION:

Staff recommended the reappointment of the following nominees to serve on the EAC:

<u>Nominee</u>	<u>Agency</u>	<u>City</u>	<u>Term</u>
Elizabeth Fultz	Department of Education	Topeka	12/31/2020
Karen Gutzwiller	Dept. for Children & Families	Topeka	12/31/2020
Denise Phillips	KS Dept. of Transportation	Pittsburg	12/31/2020
Steve Stankiewicz	Dept. of Agriculture	Manhattan	12/31/2020

In addition, staff recommended the appointment of the following new members to serve on the EAC:

<u>Nominee</u>	<u>Agency</u>	<u>City</u>	<u>Term</u>
Maria Beebe	KSU	Manhattan	12/31/2020
Vernon Walker	KUMC – Wichita	Wichita	12/31/2020
Jennifer Dalton	Dept. of Commerce	Topeka	12/31/2020
Natalie Yoza	Judicial Branch	Topeka	12/31/2020
Marjorie Knoll	Retiree	Hays	12/31/2020

It was moved by Commissioner Dechant and seconded by Commissioner Selzer to approve the re-appointments and appointments to the Employee Advisory Committee. Motion passed 4-0.

REPORTS

1. Plan Year 2018 Contract Expense Projections

A chart was presented listing the cost projections of contracts for the employee health plan for Plan Year 2018 as well as the contract expiration dates.

2. Active Open Enrollment 2018 Report

This was the first year in several years for an engaged employee Open Enrollment (OE). The enrollment period was October 1 through October 31. Staff presented onsite at nine (9) personnel officer meetings across the state to State agencies and Public Employer Groups prior to the start of OE. Twenty-two (22) webinars called “First Look” were done during August and September, providing employees an initial opportunity to hear about the 2018 benefit information. During OE, staff presented at eighty-five (85) onsite meetings for employees in thirty-five (35) cities. Staff and the health plan vendor partners also provided plan information during thirty-seven (37) webinars for State employees and the Public Employer Group employees. Staff estimates that approximately 9,000 employees attended these onsite meetings and 9,266 attended the webinars.

Staff assisted members and human resource staff with questions from 780 emails received at the benefits email address during OE.

During the OE period, 41,278 State and Public Employer Group employees utilized the online OE system to review their health plan coverage and save their elections for Plan Year 2018. A total of 704 employees (623 employees from the State agencies and 81 from the Public Employer Groups) did not actively engage in the enrollment process and were enrolled in Plan N with an HRA for 2018. This was the first year for employees to elect one of the three new plans (J, N or Q).

3. Direct Bill Open Enrollment 2018 Report

The Direct Bill open enrollment for retirees was held from October 16 through November 15, 2017. The Direct Bill call center staff conducted twenty-six (26) Direct Bill open enrollment meetings at eleven (11) locations throughout the state and eight (8) online webinars. There were 1,311 individuals who attended an onsite meeting and 158 attended a webinar.

This was the eighth year for retirees to use the online open enrollment system. Those members who elected to make no health plan enrollment changes did not need to take any action, as their current election will roll forward for Plan Year 2018.

4. Contracts Reports for RFPs

There are nine (9) contracts which will have RFPs issued:

- Plan C Medicare Supplement policy (1)
- Medicare Advantra Plans (1)
- COBRA Administration (1)
- Dental (1)
- Vision (1)
- Health Savings Account and Health Reimbursement Account Administration (1)
- Long Term Care (1)
- Wellness Consultant (1)
- Actuary Consulting Services (1)

5. Finance Report

The Finance Report was presented by Segal and discussion was held regarding the statement of operations, projected reserve calculation, and the variance report.

DISCUSSION ITEMS

1. Initial Review of the 10-Year Projection Sheet PY 2019

2. On-site State Employee Health Clinic – Senate Sub. For House Bill 2002

The legislature passed HB 2002 and in the proviso it allows for the procurement of the services of a vendor to establish an on-site state employee health clinic. The proviso allows for \$2.7 million dollars for expenditures to procure the services of the vendor to establish the clinic and the construction or renovation of the premises shall not exceed \$500,000. The proviso directs these funds to be paid from the SEHP funds. An Invitation for Bid (IFB) posted on September 13, 2017, and closed on October 25, 2017. One bid was received and it did not meet specifications. Discussion was held to determine if the HCC should direct the health plan staff to issue an RFP to bring back to the commission with recommendations.

It was moved by Commissioner Dechant and seconded by Commissioner Young to have the State Employee Health Plan explore vendors for the On-Site State Employee Health Clinic via an invitation to bid. Motion passed 4-0.

FUTURE MEETINGS

The next meeting is scheduled for Monday, February 26, 2018, at 1:30 p.m. in the KPERS Boardroom, 611 S. Kansas Avenue, Topeka, Kansas.

Chair Shipman adjourned the meeting at 3:37 p.m.